

MINUTES

Date: June 26, 2025

Time: 2:00 pm – 3:00 pm

Room: Microsoft Teams/SEN 118, Silver

King Boardroom

JOSH Committee Meeting Minutes

CHAIR:

Attendees		Regrets
Donna Drover , Co-Chair and Management Rep – Castlegar Dave Briggeman , Co-Chair and BCGEU Rep – Nelson Jason Dacosta , Co-Chair and SCFA Rep – Castlegar Ken Zdebiak , PPWC Rep – Castlegar Tracy King , PPWC Rep – Castlegar Rob Schwarzer , Management Rep – Nelson Katie Comrie , SCFA Rep – Castlegar Rick Tatangelo , PPWC Rep – Castlegar Daryl Jolly , SCFA Rep – Nelson		Tracy Punchard , Co-Chair and Management Rep – Nelson Heather Bishop , Management Rep – Castlegar Helen Worth , Management Rep – Grand Forks Rod Fayant , PPWC Rep – Trail Niki Menard , PPWC Rep – Castlegar Martin Keyserlingk , Management Rep – Nelson Holly Martin , PPWC Rep – Nelson Dave Ringheim , BCGEU Rep – Nelson Marilyn Rivers , Management Rep – Nakusp Heather Parsons , PPWC Rep – Nelson Cory Gigliotti , H&S Rep - Nelson Laura Neigel , Management Rep – Castlegar

Meeting Minutes

1. Review and adopt previous meeting's minutes - **APPROVED**

[DRAFT May 15 2025 JOSH Meeting Minutes.docx](#)

2. Approve Agenda - **APPROVED**

3. Additions to the agenda -

4. Campus Update: Heather – Delivered by Donna

Date	Action items	Responsible
	Victoria Street Campus and Trail Campus will have doors locked over the summer. FOB access required	
	Castlegar and Silver King will have construction going on over the summer	

5. Health & Safety Update:

Date	Action items	Responsible

6. Stats Report – May 13 – June 23

	Near Misses	First Aid	WorksafeBC Claims
This period	1	10	2 approved, 2 pending
This period last year	3	12	
Year-to- date	18	83	

	Action Items
Near Misses - 1 - Castlegar – 1 - Trees fell, Kekuli House	Other tress are being assessed
First Aid – 9 - Castlegar – 2 – 2 staff, 1 user group. Further medical required for 1 staff. Further medical for User Group - S/K – 7 – 2 staff, 5 students. No further medical for the staff or students	H&S to monitor trends and create awareness campaigns to help reduce injuries.
Security Reports	H&S will monitor/report only on the noteworthy items.

7. Inspections

A few inspections to complete. Actions for most campuses have been submitted by H&S.	If there is a need for an inspection, please contact Health & Safety to schedule
To complete – 2 wings at Castlegar, Victoria St, Grand Forks, Kaslo and Nakusp Learning Centres	H&S will be reaching out for inspectors

8. Training and Education

Date	Action items	Responsible
	Training – link to TEAMS folder for	
	Share any training opportunities	

9. Review of Old Business (Review and updates on outstanding business from previous meetings)

Date	Action items	
	Speedbumps at Silver King – ½ way completed	Added 4 more bumps in the North parking lot. Should be completed in 2 weeks

	Silver King – Roadway signage	Purchased signage has been misplaced, may need new ones printed. Will be installed before September class start
	Fire extinguisher training – identify programs requiring training	Discussion regarding requirements for recurrent training, what departments require training, possible use of VR headsets, better signage to identify extinguisher locations, regulations regarding signage.
	Radon update	-Communications email sent out to all employees. -Still working with mitigation specialist. -Request for purchase of continual testing devices. -Questions or concerns should be sent to Donna or Health & Safety to quell misinformation and confusion. -Reviewed the spreadsheet as a group. -Possible building deficiency regarding the construction of the student housing buildings

10. New Business

Date	Action items	Responsible
	Daryl – raised concerns regarding the uneven concrete in front of the Patenaude building, again.	Donna will follow up with the City of Nelson

11. Round Table – concerns or shout outs

12. Review of Action Items from this meeting

13. Next meeting -

Date: July 24, 2025

Time: 2:00 pm – 3:00 pm

Room: Microsoft Teams/SEN 11, Silver King Boardroom

14. Adjournment