



JOHS Committee Minutes

December 19, 2024

Teams, Sentinel 118, Silver King Boardroom

Territorial Acknowledgment: *Selkirk College acknowledges the traditional territories of the Sinixt (Lakes), the Syilx (Okanagan), the Ktunaxa, and the Secwépemc (Shuswap) peoples.*

Call to Order:

Committee Member Attendance

Donna Drover, Co-Chair and Management Rep – Castlegar - ☐

Dave Briggeman, Co-Chair and BCGEU Rep – Nelson - ☒

Jason Dacosta, Co-Chair and SCFA Rep – Castlegar - ☒

Tracy Punchard, Co-Chair and Management Rep – Nelson - ☒

Heather Bishop, Management Rep – Castlegar - ☒

Rod Fayant, PPWC Rep – Trail - ☒

Niki Menard, PPWC Rep – Castlegar - ☐

Jim Leitch, BCGEU Rep – Grand Forks - ☐

Ken Zdebiak, PPWC Rep – Castlegar - ☒

Tracy King, PPWC Rep – Castlegar - ☒

Carol Currie, Management Rep – Trail - ☒

Cory Gigliotti, H&S Rep - Nelson - ☒

Laura Neigel, Management Rep – Castlegar - ☒

Rob Schwarzer, Management Rep – Nelson - ☒

Martin Keyserlingk, Management Rep – Nelson - ☒

Holly Martin, PPWC Rep – Nelson - ☐

Dave Ringheim, BCGEU Rep – Nelson - ☒

Katie Comrie, SCFA Rep – Castlegar - ☐

Marilyn Rivers, Management Rep – Nakusp - ☐

Rick Tatangelo, PPWC Rep – Castlegar - ☐

Heather Parsons, PPWC Rep – Nelson - ☐



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Review and adopt previous meeting's minutes of 11/28/2024 (Castlegar & Nelson).

Approved ☒

Declined ☐

Approve Agenda:

Additions ☐

Nothing to add ☒

Additions

- Request for Daryl Jolly, SCFA Rep (Nelson) to join the Committee - Jason

1. Campus Update (Heather)

	Action Item(s)
Campus closure for the holidays, FOB access only. Buildings on holiday mode during this time. Concerns about communication on "snow days" – Jason Using the website as one source for info to avoid misinformation - Laura	

2. Health & Safety Update (Laura)

	Action Item(s)
Current Marketing Campaigns - Walk like a penguin – To continue into January - Shift into winter– To continue into January - Safe Driving/Winter Driving	



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- Radon kits installed - First Aid program review – Discussed in review of old business	
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Dave B – hearing concerns regarding radon levels, information sharing.

Laura – Communication went out last week with info package and links to Government sources for information

Jason – do we do short term testing or lend out radon tester while long term testing is going on?

Laura – The long-term testing is focused on possible problem areas identified by our 3rd party radon consultant, not necessary to do short term testing while this is going on.

3. Stats Report – Nov 21/24 to Dec 11/24

	Near Misses	First Aid	WorkSafeBC Claims
This period	1	12	
This period last year	2	7	
Year-to-date	35	171	

	Action Items
Near Misses - 1 • Suspicious vehicle (SK) – Resolved Security Reports • Unlocked doors (8) Castlegar • Parking/vehicle (9) Castlegar • Unlocked door (1) Trail	Security report, summary. H&S will monitor/report only on the noteworthy items in the future.



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• Move along (1) Trail • Road Closed (1) Trail	
First Aid – 12 • Castlegar – 1 Staff, minor injury • SK – 1 Staff, slip • SK – 5 small wounds • 10th St – 1 Staff, minor injury • 10th St – 4 small wounds	H&S to monitor trends and create awareness campaigns to help reduce injuries.

4. Inspections

	Action Items
Inspections • Most completed and compiling results and action items • Scheduling inspections to start in Jan/Feb of 2025	-Monthly inspections are now being conducted in March and June -If there is a need for an inspection, please contact Health & Safety to schedule ACTION: Keep inspections for all campuses on agenda moving forward



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5. Training and Education

	Action Items
Course Offerings: • Check JOHS Training folder	All members – if you complete training please report it to H&S for tracking
Thoughts on bringing training in person Who offers courses? Hybrid courses should be available due to distances of all members	Info needed – Need someone to take this on.



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6. Review of Old Business (Review and updates on outstanding business from previous meeting(s))

	Action Items
Radon awareness – Communication sent out to all employees. Long term testing has started. – Results will be available in the spring.	
First Aid – concerns regarding first aid staffing levels. As this is mandated based on employees not students there is concerns regarding enough first aid attendants to provide service to students and staff.	Exploring options to expand the first aid attendant pool to ensure full coverage of both student and staff. Hold to new business

Early January start to radon testing

Laura is talking with HR about how to move forward with recruitment

Safe work procedures – SWP are coming into H&S and being compiled. Concerns about having SWP widely available as this may lead to “copy and paste” of procedures.	Rob wants time to use and review/revise before releasing these for general use. Dave B & Dave R echo this idea
First Aid Assessment review	*Assessment process provided by Laura. Needs review and approval of Committee – See TEAMS folder Feedback asked for by Dec 19th

Laura has reviewed with some Departments, HR is wanting to review. Next step is WorkSafeBC review of assessments.



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7. New Business

	Action Items
Daryl Jolly request to join JOHS	Membership approved
Number of JOHS members.	Nothing specific in TOR – to be reviewed at January meeting
Annual JOHS evaluation is needed – how to proceed	Schedule for January

Question regarding Daryl's position, is he a Chair? – Tracy P confirmed he is Faculty.

No concerns adding Daryl to the JOHS Committee.

**Evaluation will be open discussion with members who attend the meeting.
Evaluation will be sent to those not in attendance.**

8. Round Table – Concerns or shout outs

Cory – Tracy King missed only 1 meeting in 2024. #1 in attendance	

Next meeting: *January 23, 2025, 2 PM, Teams, Silver King Boardroom, Sentinel 118 (Castlegar)*



-DRAFT-

JOHS Committee Agenda

October 24, 2024

Teams, Sentinel 118, Silver King Boardroom